SPORTSMAN SOFTWARE
Parks & Recreation

For all on the COVID front line!

✓ **NEW! Current Activities Check In Screen**
✓ **NEW! Daily Pass Fees for Timeslots – Useful for Ticketing!**
✓ **PHASE 1: Managing Card on File on ActivityReg**
✓ **NEW! Block Reservation 1ˢᵗ or 3ʳᵈ week,**
✓ **Review Recent Application Updates**

Join our free Jan 7th or Jan 12th Webinar to learn more about new features!

Two more new features and progress with Sportsman Web! Looking forward to 2021!

Most of us are ready to wind down 2020. A year with lots of challenges constantly forcing us to try new things and think out of the box. We end the year adding several new pieces of functionality to help you manage your facilities. A new **Current Activities Check-In Screen has been added** to allow you to visually see who is scheduled to come to your facility right now. You can then click the button and check them in. This is equivalent to having them scan a QR code. While QR codes are a better unattended option, this new feature lets you gracefully handle the patron who forgot his code or had trouble receiving it. Furthermore we extended the normal admittance functionality so if a patron has an assigned barcode, they can now scan that and admittance will look for them and check them in. If you are restricting admittance to those with a reservation, simply turn off the member admittance feature on the admittance screen and let the check-in functionality take over. See all the details here.

We've also added an option to specify Daily Pass Fees to activity time slots. This means you can charge different fees for Adult, Children, Senior, etc. Very handy for the pool. There is also a member option you can assign which allows your members to reserve at a special rate (typically free) but within the same timeslot block. Combine this with QR codes and you effectively have ticketing. As a highly requested feature enhancement, we are excited to see how our customers use this. See the details here.

Lastly, everyone wants to know when the Sportsman Web cash register functionality will be ready. Currently the code is written and is being tested internally prior to release. Barring no major setbacks, we anticipate releasing it to a beta group just after the New Year.

The entire staff at Peak Software wishes you the best as we say goodbye to 2020 and welcome in the New Year.
  ~ Charlie Warrell, President and CEO

Current Activities Check In Screen The Current Activities Check-In feature is a mechanism to check in Patrons **who are members or non-members and are coming in for a Class, a Time Slot Activity, a League Scheduled Game or a Facility Reservation**. It's great for customers who forgot their QR code or none was issued. This screen is interactive and refreshes every minute to show who should be coming into the facility. Also note that you may configure the regular barcode admittance screen for check-in capabilities and allow membership card or non-member card swipes to admit the patron if they are enrolled in any activity that starts within a few minutes. Learn more here! You can find this under *Action>Admittance>Show Current Activities.*
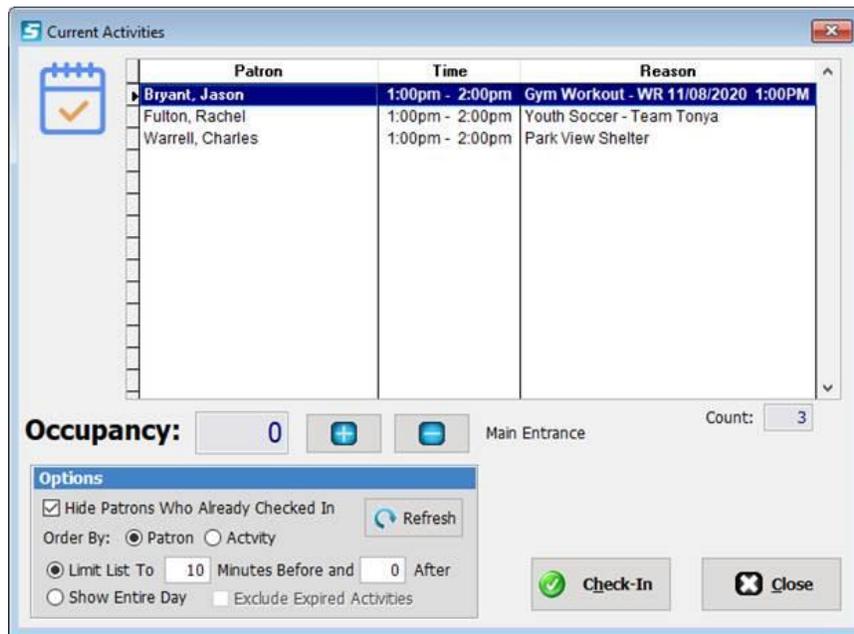
Daily Pass Fee Option for Time Slots
This new pricing option for time slot activities allows you to have several tiers of pricing (such as Youth, Adult, Senior) for a single time slot activity. Examples of how this can be used includes Family Movie Night ticketing, Open Gym or Open Swim time or even Child Care. Combined with QR codes and Time Slot Multiple Registration mode functionality this allows a single family QR entrance to be purchased for four people, with 2 at the Adult rate and 3 at the Child rate. This feature is available for patron registrations on ActivityReg as well. Learn more here!
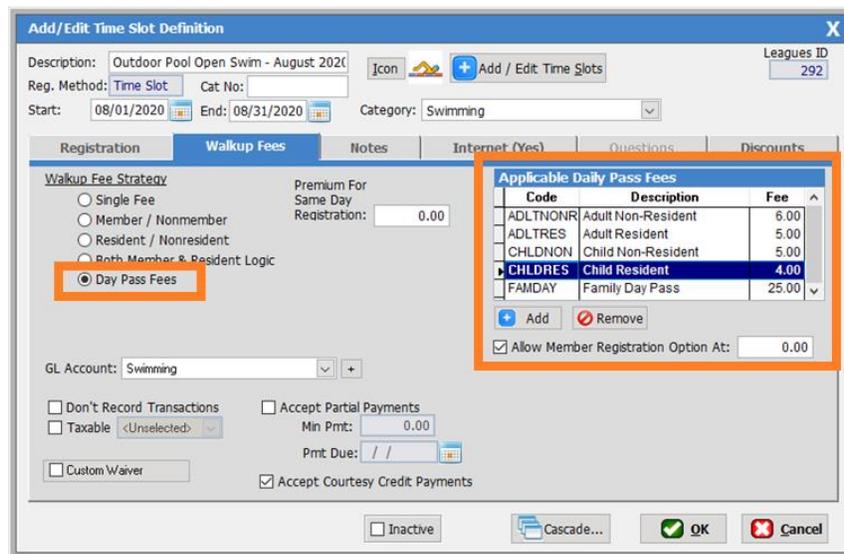
Phase 1: Credit Card on File ActivityReg for Patrons to Add and Manage
Although customers cannot yet use their cards on file on ActivityReg for purchase, they can Add and Manage their cards. This means patrons can update the credit card used on their recurring memberships. Card on File has been available for Sportsman Users to add credit cards and to use for purchases through the Sportsman Desktop application for several months. We are working hard to complete Phase 2, which is the ability for Patrons to use their cards on file for purchase on ActivityReg. For now, you can permit your Patrons to log into their ActivityReg

account and add or change their card on file.   You can initiate this feature from *File>Administration>Site Configuration* on the **'Internet'** tab (see below).

Your Patrons will see a Card on File tab on their Account screen on ActivityReg.

Block Reservation – Select Weeks of Month to Recur

You can now select which weeks of the month for recurring reservations. When using the Add-Multi button to add reservations a Recurring Options button has been added to allow you select additional filters. In there you can specify only generate reservation for the 1st or 3rd week of the month or alternating weeks.
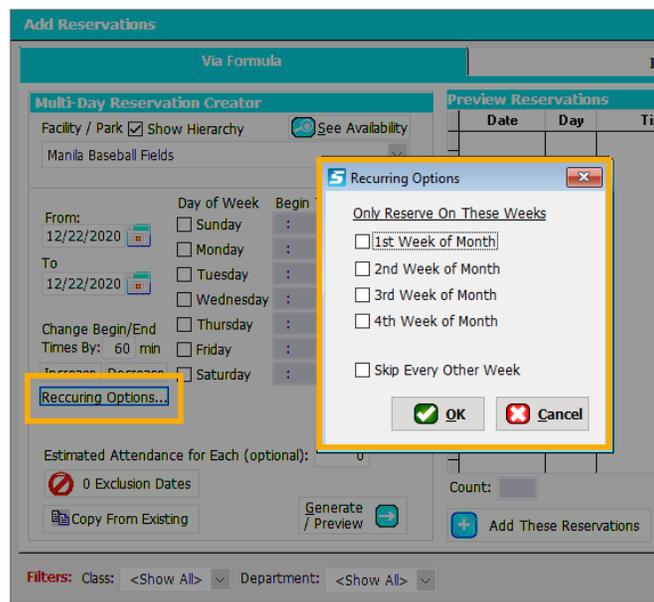
Enhancements Launched with Recent Application Updates
Keep your Sportsman updated via *File>Administration>Application Updates*. Updates are FREE!

- Waivers: If you choose the option to email waivers, any applicable QR codes will be included in the email as attachments. You can also **reprint emails through a customers' account by going to the members screen and clicking on the desired activity in the Activities Tab and clicking the QR Code button**.

- Require Facility Reservation Option: In **Site Configuration on the General Tab, the Activities section now contains an option to Require A Facility Reservation**. When checked you will need to specify a facility when defining a class or timeslot. This can improve the accuracy of the overall facility reservation calendars.

- Block Reservations: A **new report has been added under *Reports>Facility Reports>Unbilled Block Reservations*** which shows dollar values of unbilled block reservations with the Facility Billing fee type.

- Activity Registration: **An option has been added to remove the Comments section available to the user on ActivityReg during the registration processes**. While useful to allow freeform entry from the user, in some cases participants enter detailed notes in which they expect action on which are not reviewed. You can turn the notes off by going to File / Administration / Site Configuration the Internet Tab. Then select the ActivityReg options and check the box "Do Not Allow Entry Of Activity Registration Notes By Customers"

- Admittance Screen: **Admittance has been updated to check-in patrons participating in a class, game or facility reservation with a barcode swipe of their membership** (they don't have to be a member, just have a barcode). The action is the same as manually doing it from the new Current Activities screen but will run unattended. To turn this feature on, you need to go to *File>Workstation Configuration* and to **the Admittance Tab [F2]**. Then check the option titled: Admit If Enrolled In An Activity, Timeslot, Game or Facility Reservation.

- Admittance Log Report: **Options added to exclude QR Code Admittances and Check-In Admittances.**

- Facility Reservations: When a single slot is the entire definition for a facility, it is generally treated as a campground style reservation in ActivityReg. **An option has been added to the facility definition screen to force a single slot definition to be treated as a standard slot when displayed in ActivityReg**.

- Facility Reservations: **When overlapping time blocks are defined, pricing now excludes overlapping blocks when a single block covering the entire reservation time is found.**

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