# SPORTSMAN Parks & Recreation SOFTWARE



Your team at Peak has been busy this winter bringing improvements to help you succeed. Sportsman Web is being utilized more and more as many desktop users take advantage of the convenience of Web. Directors are enjoying the fresh interface to define their programs from anywhere and the great look of the web-based cash register.

Payment Plan, now fully functional on the desktop, will soon be a part of the Web experience, adding a completely automated option for customers to defer payments on high dollar programs. With Payment Plan, scheduled payments are collected automatically and patrons can update credit cards and view payment schedules from their ActivityReg account, reducing load on your staff.

A recent enhancement to Coaches Login now allows you to record attendance. This is perfect for replacing paper for check-ins and is super easy to use.

Our newly available Event Ticketing feature allows for login-less registrations for events and customized QR admission tickets. We've already received greater than anticipated interest in this feature, and planned enhancements, currently in development, will make setup even easier.

Be on the lookout soon for Childcare Check-In / Check-Out. This new feature allows parents to specify who can pickup and drop off children, and includes pictures and passphrases for positive identification. We've designed this feature to run on a small mobile device such as a tablet for maximum convenience. If you are interested in joining this effort and getting a sneak peak, give us a call. We expect it to be available by early summer.

Also coming soon, grade level based activity registration restrictions. We hope this added option for age restriction simplifies the registration experience for your team and your patrons.

We appreciate the opportunity to serve you and will continue to strive to provide the best possible experience for you and your communities. - Charlie Warrell, Director of Development & CEO

Peak Software Systems, Inc. 45 West 9000 South, Suite 2 Sandy, UT 84070 Email: Sales@peakinfo.com Web: www.sportsmancloud.com Voice: (801) 572-3570

## Newsletter April 2022

#### <u>Sportsman Web</u>

#### <u>Updates:</u>

- User Administration
- System and Site Configuration
- Rentals
- Timekeeping
- Two Factor Authentication

## **Event Ticketing**

Attendance Tracking with Coach Login

<u>ActivityReg Website</u> <u>Spotlight:</u>

• Twinsburg, Ohio

<u>Sportsman App</u> <u>Updates and</u> <u>Enhancements</u>



#### Sportsman Web Updates

If you've been holding off on making the switch to Sportsman Web, there is no better time than now to take the leap. Our development team has been cruising along and have now added equipment rentals, timekeeping, system configuration settings, and user administration to the

					🗐 System Configurat	tion growing list of features
SPORTSMAN V Act	ion 🕀 Define 📓 Rep	porting 🚡 Cash Regist	er 💥 Tools		🕸 Site Configuration	available on Web. We a
② Lookup Individual	() Employee Time Card				the one configuration	loving hearing from ou
Activity Registration					<b>2</b> ✿ User Configuratio	clients how easy it is to
A Facility/Park	Employee BriAnne Bauman	← Previous Emplo	vee → Next Employee	은 Select Nev	🖵 Workstation Conf	ig
				Select New	<u></u>	access the Sportsman
A Block Reservations	From 02/27/2022	To 03/05/2022	← Previous Week	→ Next Week	😂 Menu Settings	data they need while
Sell Membership	Time In	Time Out	Labor Code	Hour	📽 User Administrati	<sup>on</sup> they're out and about,
Rentals		03/01/2022 01:00 pm		4.50	\$14.00	
③ Edit Timecard	03/02/2022 08:00 am	03/02/2022 01:00 pm	Staff Member	5.00	\$14.00	especially with spring
왕 Start Admittance Control	03/03/2022 08:00 am	03/03/2022 02:30 pm	Staff Member	6.50	\$14.00	programs and events
Q+ Manual Admittance	03/04/2022 08:00 am	03/04/2022 01:30 pm	Staff Member	5.50	\$14.00	keeping everyone on their
自 Current Activities Check-						toes. 12:17 📽 🏽 🖘 🖛
I Mass Admittance						SPORTSMAN
😩 Enter Attendance						Description Participant
Recurring Charges						Water Bottle Soda Pop
> Financial	+ Add 🕜 E	dit 🗍 🗍 Delete	🖨 Print 🗵 Close		Total Hours: 21.50	Soda Pop

growing list of features available on Web. We are loving hearing from our clients how easy it is to access the Sportsman data they need while they're out and about, pecially with spring ograms and events



We anticipate many of our clients will take advantage of the Sportsman Web cash register on mobile devices for concession sales at your outdoor events this season. Cash register key sets can optimized to fit the screen of your tablet or cell phone of choice to keep mobile sales quick & easy.

#### **Two Factor Authentication on Sportsman Web**

Security is a cornerstone of Sportsman software, and we know it's a top priority for your community as well. We've now added an extra level of security to Sportsman Web with two factor authentication and IP address restriction. You now have the flexibility to

choose which users will have access to Sportsman Web on the go, and which should be restricted to access only while on-site. And, with user administration now available on Web. making adjustments to security permissions and authentication settings is simple and accessible.

③ About Application	User: BRIANNE						
System Configuration							
	User Information Security Authentication Timekeeping						
₽ User Configuration	Two Factor IP Restrictions						
🖵 Workstation Config	Do not require two factor authentication for this user						
Menu Settings	address Description First login Last Login R Edit Allowed ID Address						
왕 User Administration	Description First login Last Login 운 Edit Allowed IP Addresses						
	No Items Add Current IP						
	Clear All Device Authorizations						
	Remove selected authorization						

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#### **Event Ticketing**

The team at Sportsman is continually impressed with all of the creative and thoughtful opportunities we see our clients creating for their patrons. You work hard to put together events that will engage and entertain your community members, and bring in revenue in for your centers. We are excited to announce a new feature in Sportsman that will make it easier for your patrons to purchase tickets and participate in the awesome events you put on for them. We've added an Event Ticketing option which presents the patron with an optimized purchasing screen on ActivityReg.



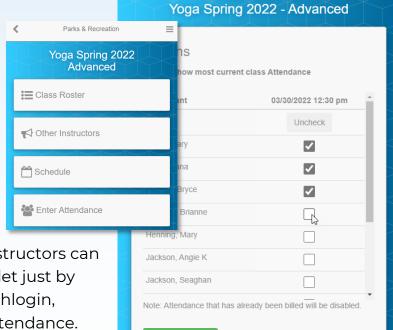
Sales produce a QR code ticket that will allow entrance into your event. ActivityReg does not require login to purchase event tickets, which makes the purchase process quick and seamless. You can create custom QR Code layouts

> to include event information, your organization's logo, or even logos of paid advertisers, opening up great sponsorship opportunities for partners in your community.

Attendance

#### Attendance Tracking With Coach Login

Spring may have just begun, but we're looking forward to summer, sunshine and of course summer camps! Tracking attendance can be a challenge when you're not in front of a computer, and taking attendance on paper then going back to enter it in a computer later means more work, and more opportunity for mistakes. That's why we've added attendance tracking to



Coach Login. Now, your coaches and instructors can track attendance on a cell phone or tablet just by logging in to www.activityreg.com/coachlogin, choosing a class, and selecting Enter Attendance.

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### ActivityReg Website Spotlight: Twinsburg, Ohio

The Activity Registration module in Sportsman allows you to create and customize a patron registration website. It has many features and configuration options, and can be a powerful tool to communicate with your patrons. We want to recognize a Sportsman client who has built an outstanding registration site.

Twinsburg's ActivityReg site stands out with a picturesque background, clear header, and fun slideshow images. They've given their patrons quick links to popular activities, and upcoming events, and made it really easy to navigate. Great work Twinsburg! You've created an inviting, beautiful, and effective Activity Reg site!

For help customizing your own Activity Reg site you can contact our support team at

(801)572-3570 or visit our support site: Setup & Manage ActivityReg



#### <u>Don't miss out on the latest Sportsman enhancements and updates.</u> Navigate to: <u>File > Administration > Application Updates</u> to download.

<u>Event Ticketing Released:</u> Sportsman now has an optimized ActivityReg format for Event Ticketing. This allows end customers to purchase tickets for an event without logging in.

<u>Event Ticketing Report:</u> Reported added specific to Event Ticketing which lists the roster, quantities they purchased and which fee types were used.

<u>Website Link Generator</u>: This screen has been updated to create direct links to the registration page for Event Ticketing.

<u>Payment Options:</u> The Payment Options Status Report has been added to the Financial Reports Menu. It lists member payment options, and may be filtered by expiration status.

<u>Time Slot Reservations Reporting</u>: Expanded the "Player No" listing so numbers greater than 99 will display in their entirety

Admittance Reporting: Added the Entry Purpose Detail report to Admittance Reports.

Admittance Control: Color scheme of Admittance control updated.

<u>Members Screen</u>: Updated color scheme on Memberships, activities, reservations, rentals, and gift certificates tabs.

<u>Account Details Screen / Patron Payments Report:</u> Option added to include "Other" payment types. By default the report only includes payments for Cash, Check, Credit Card and EFT's.

<u>User Passwords:</u> Updated user password reset screen and password expiration routines.

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