



Multi-Person & Multi-Class Online Registration

Automated Email Notifications on Programs and Team Sports

Timeline Facility Schedule View

[Sportsman Updates Webinar:](#)

July 22, 2024

[Watch the Recap](#)

[Check out the Feature Request Voting Board](#)

There's been more going on than meets they eye at Peak Software. We've just released three significant updates to the activity registration process aimed at making it smoother for your patrons in competitive registrations. We're excited about the update, and think you and your patrons will be excited about it too. We'll share some additional details about the changes later in this newsletter.

The new version of ActivityReg with a fresh modern look is nearing completion. We are doing extensive testing and getting ready for the first implementations which we expect will happen at the end of the summer. The majority of registrations in Sportsman take place online and we're confident that with the thorough testing we're doing, the transition will go smoothly. Moving to the new ActivityReg will not be automatic so no need to worry that you'll come in one morning and everything will be new. You'll control the transition by designing the new website, then setting it to active once you're ready. Along with the new ActivityReg we're creating a test system which allows you to view your new website in a sandbox environment before making it live.

The feature request voting board has been great and we really appreciate everyone's participation. The voting really helps us prioritize what helps the most customers.

We hope everyone's summer programs and pools are running well now that summer is in full swing. Best wishes.

- Charlie Warrell, Director of Development & CEO

Updates to Program Registrations on ActivityReg

Feedback from our customers in the feature request voting board highlighted a need for a few updates to our online registration process. Based on your feedback we've made three changes. One of the changes will affect all online registrations, the others will be optional enhancements.

Earlier Registration Reservation

This update applies to all program registrations. When a patron selects the *Sign Up* button on your ActivityReg site, Sportsman presents the registration screen. In the past, the patron’s place in the program was not reserved until they filled out their information and clicked *Add to Cart*. Once in the cart, as long as the cart was active, they were guaranteed that spot.

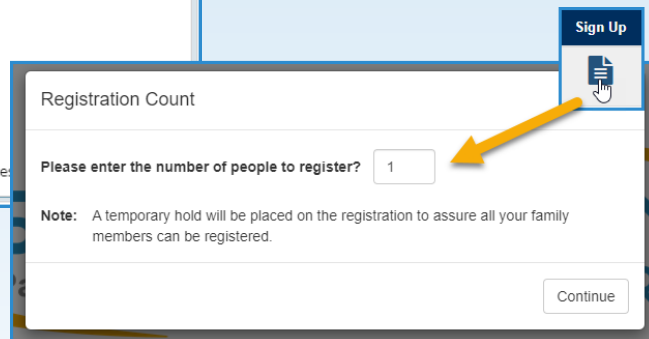
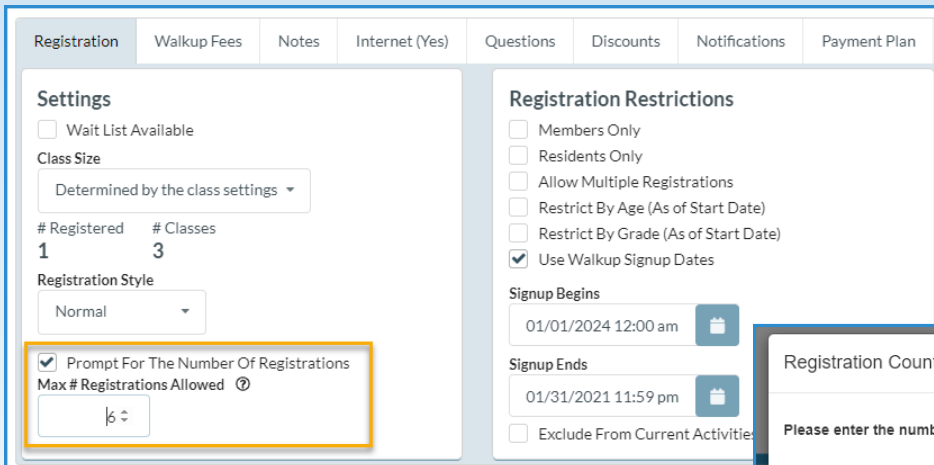
ActivityReg now reserves the patron’s place when they “enter” the registration page so that their place in the class is not lost during the time it takes them to complete the registration information. ActivityReg limits the hold on the registration reservation for 10 minutes and the patron will need to complete the information and click *Add to Cart* within that time. If they leave the screen, they also lose their hold on that registration. The limited time frame will help to ensure that all patrons have a fair chance to register.

Multiple-Person Registration Reservations

There are many cases where a customer needs to register multiple children for a program and may not want to register one child if they can’t register ALL of their children. Patrons have expressed frustration when they were able to complete a registration for one child, but by the time that first registration was complete, there were no more openings for their other children.

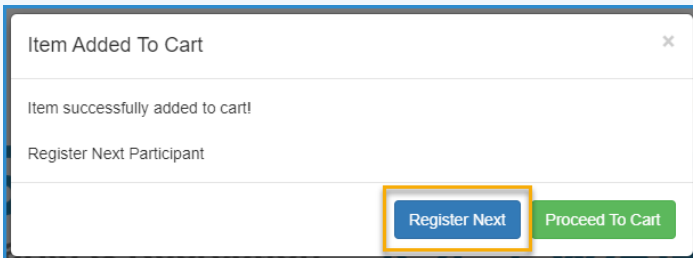
Activities in Sportsman can now be configured to allow a patron to reserve multiple spots at

once. If this option is enabled (on a class by class basis), the Registration Page prompts the user for the number of spots needed. These are then reserved and they have 10 minutes to add them to the cart.



Once the registration for the first person has been completed and added to the cart, then

Sportsman prompts the patron to *Register Next* and directs the patron back to the registration page to complete registration for the next participant. The ten minute timer is reset with each registration completed providing ample time to complete all family registrations without worrying about timeout.



Multiple-Week Registration (Camp-Style)

In addition to a multi-person registration option, we've added a camp-style multi-select option. Using this option would allow you to present the weeks for a camp and allow the customer to simultaneously register for whichever weeks they choose. This configuration option is available only for the Programs registration method. When selected, the customer is presented with a list

of classes with checkboxes to select as many of the options as they want before pressing register.

Registration | Walkup Fees | Notes | Internet (Yes) | Questions | Discounts | Notifications | Payment Plan

Settings

Wait List Available

Class Size
Determined by the class settings

Registered: 0 # Classes: 4

Registration Style
Multi-Select/Camp

Prompt For The Number Of Registrations
Max # Registrations Allowed: 6

Registration Restrictions

Members Only
 Residents Only
 Allow M
 Restrict
 Restrict
 Use Wal
 Exclude

Class Name	Date/Time	Capacity	Availability	Fee	Sign Up
Week 1	07/01/2024 to 07/05/2024 Mon, Tue, Wed, Fri 8:30am-4:00pm	75	75	\$150.00	<input checked="" type="checkbox"/>
Week 2	07/08/2024 to 07/12/2024 Mon, Tue, Wed, Thu, Fri 8:30am-4:00pm	75	75	\$150.00	<input checked="" type="checkbox"/>
Week 3	07/15/2024 to 07/19/2024 Mon, Tue, Wed, Thu, Fri 8:30am-4:00pm	75	75	\$150.00	<input checked="" type="checkbox"/>
Week 4	07/22/2024 to 07/26/2024 Mon, Tue, Wed, Thu, Fri 8:30am-4:00pm	75	75	\$150.00	<input type="checkbox"/>

Register

Home
Register
Information
Account
Calendar
Cart (1)
Logout

Register for Art Camp 2024

- Week 1
- Week 2
- Week 3

Spot(s) reserved for 8:50

Participant Information

Select Member
BriAnne Bauman

Emergency Contact Information

* Contact Name: BriAnne's Mom * Day Phone: 801-572-3570
Same As Daytime # Same As Evening #

* Relationship: Guardian * Evening Phone: 801-572-3570
Same As Daytime # Same As Evening #

Medical Notes (if any):

Activity Information

Registration Fee: \$450.00

[Add Optional Payment Plan](#)

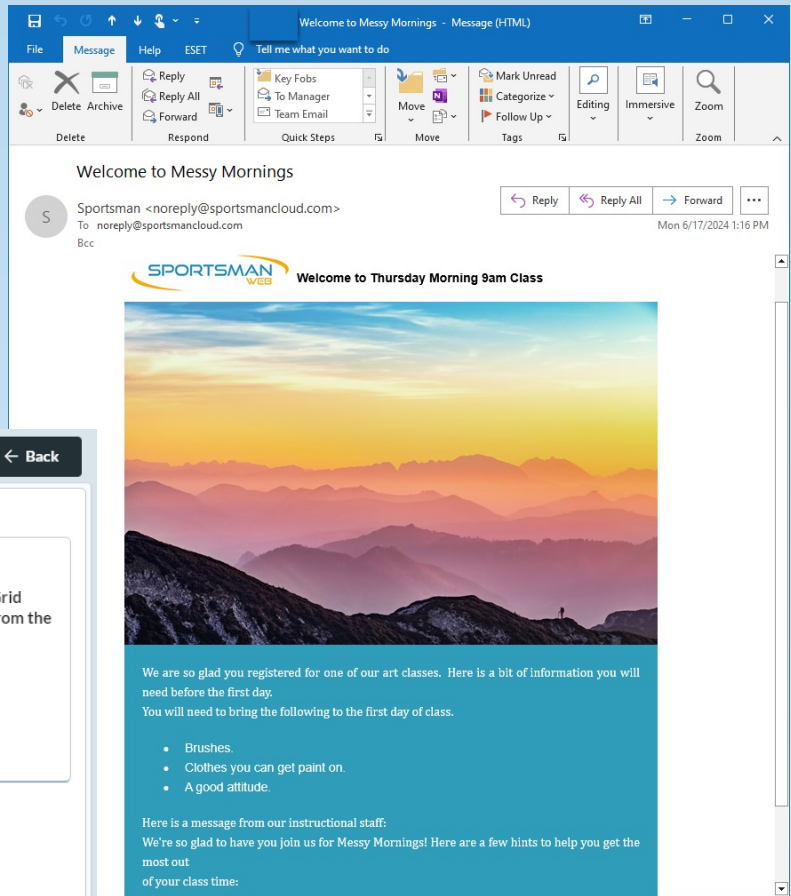
Do you require lunch each day?
 Unknown Yes (\$50.00 Extra) No

When the Registration Page appears, the customer enters their information only once and all the selected classes are added to the cart at one time, saving them a lot of time and effort!

Program questions should be planned strategically for this registration type. If a pre-defined question is used for multiple classes, the patron will only need to answer that question once and the answer will be populated to all registrations. If you define a new question specific to a class, that question will be presented separately. It's important that if you are defining a question that only applies to one class, that you specify which class it applies to in the question to avoid confusion.

Automated Email Notifications for Programs and Team Sports

If you're looking for a great way to communicate with your patrons about the programs and team sports they're registered for, then look no further. Now you can schedule emails to be sent to program participants either upon registration, or at a date and time of your choosing. This feature utilizes the Sportsman SendGrid integration



Add Patron Notification

Definition
← Back

Description

Template Fields

These fields can be added to SendGrid templates to include information from the current activity.

```

{{{Subject}}} - Entered on this screen
{{{Body}}} - Entered on this screen
{{{ActivityName}}}
{{{ActivityStartDate}}}
{{{ActivityEndDate}}}
                
```

SendGrid Template

Welcome Letter

Time/Trigger

Patron Registration

Message Subject

Welcome to Messy Mornings

Message Body

We can't wait to see you for Messy Mornings! Here are a few hints to help you get the most out of our time together.

- Expect to get dirty!

Inactive

Send Test Notification

Email

bbauman@peakinfo.com

Send Test Email

OK Cancel

to send templated emails to your patrons. You can send professional welcome emails with detailed information about the program or provide consistent reminders about upcoming class dates. To learn more about how to use automated email notifications, check out our guide here:

[Automated Email Notifications Guide](#)

Timeline Schedule View for Multiple Facilities

One of our favorite features that is only available in Sportsman Web is the multi-facility calendar view. This feature allows you to compare schedules for several facilities, side by side. We've added a timeline view to make life easier for you horizontally-brained folks. You can select the view that works best for you using the *Timeline* and *Resource* buttons.

Facility/Parks Reservation

List Calendar Multi
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June 20, 2024
Today
06/20/2024
Riverside Park Pavilions
Timeline
Resource

Resources	9am	10am	11am	12pm	1pm	2pm	3pm	4pm
East Pavilion	Corin Robinson					Open	Open	Open
North Pavilion	Open	Open	Open	Open	Open	Open	Open	Open
South Pavilion	Open	Brienne Bauman				Open	Open	Open
West Pavilion	Open	Open	Open	Open	Open	Open	Open	Open